

## **1. Call to Order**

Kelsie McClendon, Chair, called the meeting to order at 09:44 a.m.

## **2. Roll Call: Quorum (20)**

### **Members:**

Barbara Gallegos (T)	Eric Knott (A)	Marie Sullivan (E)	Shawn Hutchinson (P)
Belinda Hanson (P)	James Marshall (A)	Melissa Rafalski (T)	Shellie Frey (T)
Blair Liddicoat (P)	Jim Godfrey (P)	Michael Scione (P)	Tina Huff (T)
Bob Neckes (P)	Karen Poole (P)	Patricia Wallace (P)	Tony Abraham (A)
Chevera Trillo (P)	Karen Thorne (T)	Paul Magallanez (T)	Tony Maldonado (T)
Christine Mackay (A)	Karissa Brnak (A)	Paul Sanders (A)	Vanessa Andersen (T)
Christoph Hilscher (T)	Kayong Holston (T)	Rick McCartney (E)	Yolanda Locher (A)
Dillon Holmes (A)	Kelsie McClendon (P)	Rodney Pack (A)	

## **3. Pledge of Allegiance – Kelsie McClendon, Chair**

## **4. Approval of Meeting Minutes – Action Item**

Chevera Trillo made motion to approve minutes from April 25, 2013; Bob Neckes seconded and motion approved.

## **5. Follow-up Action Items – Discussion, Kelsie McClendon, Chair**

- Board member bios/annual plans
- Youth Council
- Board Members recruitment

## **6. Proposed Amended Two-Year Plan – Discussion, Patricia Wallace, Assistant Director**

- The Two-year Plan has been extended for an additional year, expiration June 2014.
- State is asking each local area for an Integrated Business Plan.
- We would like to initiate specific taskforces of how we want our service delivery model to be.
- Handout – Phoenix Workforce Connections results after completing the Workforce Leadership Assessment with NAWB.
- Align with the City and leverage our resources to strengthen our partnership and have a more 'regional' approach.
- Each member of the MWC Executive Committee will be a part of the General Governance Taskforce (By Law review and Integrated Business Plan):
  - The invitation has been extended to all members of the board to participate; interested individuals should submit their request via email to Martin Moreno
    - Belinda Hanson
    - Chevera Trillo

## **7. Return on Investment Study – Discussion, Patricia Wallace, WDD Assistant Director**

- Solicited for a provider to conduct a Return on Investment study. The study has been completed and the findings summarized by Adult; Dislocated Worker; Youth and Total overall.

- Results are for Program year 2011 – 2012; a post-study will be done for 2013.
- A number of questions were asked and extensive discussion ensued.

**ACTION:** Plan a video conference call with the consultant for more in-depth information; by next board meeting:

- Pre-determined questions, from Board Members, are due one month from today.

#### **8. Integrated Business Plan – *Discussion, Patricia Wallace, WDD Assistant Director***

- Kelsie and Patricia attended the WIA Technical Assistance Conference and participated in a session that outlined the requirements for the Integrated Business Plan:
  - A white paper is due the end of the month with a general concept of the plan

#### **9. Proposed LWIB Slate, *Discussion, Patricia Wallace, WDD Assistant Director***

- Patricia has contacted a few of the members to consider extending their terms and most of them will extend. Nine members have yet to respond, five are public and four are private
- Total membership is 33

#### **10. Call to the Public**

- Kelsie presented to the board his strategy for sector structure. Identified sector committees comprised of staff and board members that are focused on particular industries. The role of sector committees was described and next steps.
- Listed was a preliminary plug-in of who might be in what sector

**ACTION:** Provide feedback of which sector committee each member would like to serve in

- Board meeting frequency: Fourth Thursday of every month @ 09:30 AM
- Karen Poole presented a brief description about the Maricopa Community College's Workforce Development Unit:
  - Made-up of three departments
  - Work revolves around five main areas
  - Identified key industry sectors
- Workforce Leadership Council is open to all members (optional). This is the second cohort and the date was changed. Topic of yesterday's meeting: Using data to drive decision making.

**ACTION:** Make this a standing item (Workforce Leadership Council) to discuss at the board meetings, as they happen. Discuss topic and how it applies to our local area

#### **11. Adjournment:** Meeting adjourned at 10:55 AM